

ADROIT SNAPSOLUTIONS SERVICE PACKAGE

Grant Writing & Proposal Development Training

We design and deliver practical, donor-grade training that equips teams to develop competitive concept notes and full proposals end-to-end. This capacity-building service transforms staff into confident fundraisers, capable of securing sustainable funding for their missions through applied, results-driven training.

What You Gain

- Enhanced grant writing skills for competitive funding
- Mastery of structured project and proposal design
- Ability to tailor proposals strategically for various donors
- Practical experience through exercises and peer review
- Strengthened capacity for sustained resource mobilization

Service Category	Monitoring, Evaluation, and Learning (MEL)
Delivery Format	On-site, Remote (virtual), or Hybrid
Ideal Use Cases	• Capacity building for grant writers and project teams • Strengthening organizational fundraising competency • Preparing teams for donor compliance and results-based proposal writing • Upskilling new and experienced staff in donor-aligned proposal development
Scope of Work	• Pre-Training Needs Assessment – diagnostic to identify skill gaps, funding goals, and priority donors • Core Curriculum Delivery – covering full proposal lifecycle: capture, ToC/logframe, budgeting, compliance, VFM, reviews • Hands-On Proposal Lab – guided development of real donor-ready concept notes or proposals • Donor Landscape & Intelligence – mapping priorities, cycles, and entry points for strategic alignment • Post-Training Mentoring – Q&A and support for live bids • Toolkit Provision – templates, exemplars, checklists, and quick-reference guides
Tools Used	

Delivery Process	1. Interactive sessions combining theory and practice 2. Hands-on exercises designing frameworks and drafting proposals 3. Group discussions and peer feedback 4. Use of digital platforms for continued learning 5. Post-training technical support and coaching options
Deliverables	• Training curriculum and facilitator guide • Participant manuals and resource packs • Proposal templates and sample budgets • Certificates of completion for participants • Follow-up coaching and technical assistance
Add-On Services	• Tailored proposal development clinics for active projects • Grant writing mentorship programs • Specialized donor-specific proposal workshops • M&E for grant-funded projects training
Sample Size	Suitable for teams of all sizes and experience levels
Duration	3–5 days (flexible workshop schedule)
Staff Time	Flexible scheduling and tailored intensity
Geographic Coverage	
Pricing Structure (Individual)	
Pricing Structure (Organization)	Pricing for a standard 3-day workshop starts at USD 2,200 (up to 15 participants; excludes venue, meals, and logistics)
Pricing Logic	Tiered pricing based on group size, customization level, and selected add-ons
Team Composition	• Grant Writing Specialists • Program Design Experts • Donor Compliance Advisors • Experienced Trainers
Key Considerations	• Practical applicability with donor compliance integration • Training aligned to live or upcoming funding opportunities • Cross-functional participation enhances adoption • Learning-by-doing approach with multiple writing/review cycles

Lead Consultant Profile	Designed and led by seasoned grant writers and capacity builders with over 10 years supporting NGOs, foundations, and development agencies globally.
--------------------------------	--

Contact

Email	snapsolutions@adroitassociates.org; info@adroitassociates.org; centralasia@adroitassociates.org; sfeleke@adroitassociates.org
Phone	+1 314 885 2555; +1 647 562 2441; +93 78 784 8998; +25 192 2590 728

SnapSolutions